**ROTARY CLUB OF SAN DIEGO**

**CLUB 33**

**PROJECT ALLOCATIONS COMMITTEE**

**2016-17 Regular Grant Cycle**

**GRANT APPLICATION**

**DEADLINE FOR SUBMISSION: MARCH 18, 2016**

**[email completed Application to** **mary@rotary33.org** **or deliver to Rotary Office]**

**This Grant Application is prepared in Microsoft Word so that each response to an item or information request below may be interlineated. Alternatively, you may also add additional pages with your response referenced by item number.**

Project Name:

Name of Program:

(if Project is part of a

larger Program)

Grant Amount Requested:

Club Committee:

 Name:

Contact Info for
Club Member
Preparing Form:

 Tel No.:

 Fax No.:

 Email:
**Project Description**

## Brief Description of Project:

## Avenue of Service: k **\_\_\_\_**Club **\_\_\_\_**Community **\_\_\_\_\_**International **\_\_\_\_\_**New Generation  **\_\_\_\_\_**Vocational.

## Type of Project:k **\_\_\_\_\_**Legacy **\_\_\_\_\_**Rotary Initiated  **\_\_\_\_\_**Rotary Supported.**[[1]](#footnote-1)**

# Advancement of Rotary Mission. (“*To advance local, regional and world understanding, goodwill and peace through the improvement of health, the support of education and the alleviation of poverty*”)

## Overall Goals. What would be the definition of “success” for this Project? Specifically, what is/are the overall “Goal(s)”[[2]](#footnote-2) of this Project or its Program and how specifically will such Goal(s) advance the Rotary Mission (limit to ***no more than three Goals***)?

## Project Action Plan. Briefly described the Project’s “**Action Plan**,” including ***up to three*** Operating Objectives[[3]](#footnote-3) which are intended to be executed or accomplished to achieve the Project’s Goal(s).

## Measurement & Reporting

### How will achievement of Operating Objective and Goals be measured or evaluated?

### How and when will such measures and evaluations (along with a brief description of unexpected results and obstacles encountered) be reported to the Club Board?

# **Past Performance**. If the Project or its Program received a grant last year, describe:

the degree to which last year’s Operational Objectives and Goal(s) were achieved and how such achievement was measured, assessed or evaluated:

any unexpected results or obstacles:

# **Sources and Uses of Project Funding**

## Provide a projected Sources & Uses of Proceeds Budget for the Project. “Sources” should include the requested grant funds and any outside funding. “Uses” should identify expenses of $500 or more by amount and specific payee. Other expenses should be aggregated and identified by category.

## Is any payee or affiliated group of payees expected to receive $500 or more in the aggregate of Project funding from any source? YES \_\_\_\_\_ NO \_\_\_\_\_\_ If yes, identify and explain.

## Are any funds received or used by the Project or Program restricted or limited in any way that discriminates or would appear to discriminate on the basis of race, national origin, religion, alienage, ethnicity, gender, sexual preference or other discriminatory classification? YES \_\_\_\_\_ NO \_\_\_\_\_\_ If yes, identify and explain.

## If the Project is expected to receive funding from anyone other than the Club, the Club Foundation or the SD Foundation, identify each source funds and the amount expected to be funded.

4.5 Please give an estimate (month/day) of when you would likely request the funds to be disbursed.

# Club Member Involvement. Specifically describe:

the ways (not more than three) that Club Members will participate in the Project;

the number of Club Members expected to participate;

the estimated time commitment expected from each participating Club Member; and

the expected monetary or resource commitment expected from each participating Club Member.

# Miscellaneous Information. Identify any additional information which the Project Allocations Committee should consider in evaluating this Grant Application.

1. A “**Legacy Project**” is any Project which has a long-standing tradition of Rotarian leadership and major Club Member involvement or is promoted by Rotary International. A “**Rotary-Initiated Project**” has significant Club Member involvement, but usually has community or other Rotary Club partners. A “**Rotary-Supported Project**” is a Project primarily operated independent of Club Member involvement but where the Club has been asked for or has volunteered financial support through a Grant. [↑](#footnote-ref-1)
2. A “**Goal**” is an aim or ultimate aspiration that the Project or the Program is intended to achieve over the long term. [↑](#footnote-ref-2)
3. An “**Operating Objective**” is a tactics or objective to be performed or achieved which is measurable, dated and vital to the accomplishment of one or more of the Project’s/Program’s specified Goals [↑](#footnote-ref-3)